

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, February 12, 2019, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy E. Sejnost, Trustee Paul W. Coultrap, General Manager Nicholas J. Menninga, Administrative Supervisor W. Clay Campbell and Attorney Michael G. Philipp.

Minutes of Regular Meeting – January 15, 2019

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the regular meeting held on January 15, 2019 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Minutes of Executive Session – January 15, 2019

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the executive session held on January 15, 2019 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1874

A motion was made by Trustee Sejnost seconded by Trustee Coultrap adopting Claim Ordinance No. 1874 in the total amount of \$617,008.37 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Public Comment – None

Old Business – None

New Business:

Five Year Financial Plan and Budget Review – Fiscal Year 2019-2020 to Fiscal Year 2023-2024

General Manager Menninga presented the following budget documents: Five-Year Financial Plan for Fiscal Years 2019-20 to 2023-24, Notice of Availability of Fiscal Year 2019-20 Appropriation Ordinance/Budget for public review, revised Budget Calendar, and proposed Appropriation Ordinance for Fiscal Year 2019-20. He reviewed the Five-Year Financial Plan including the General Corporate, Improvement, Construction, and Public Benefit funds. The Notice of Availability of the Fiscal Year 2019-20 Appropriation Ordinance/Budget was recommended to be published in the local paper on February 13. Final approval of the Five Year Financial Plan and the Appropriation Ordinance is scheduled for the March 19 regular meeting. A motion was made by Trustee Coultrap seconded by Trustee Sejnost authorizing publication of the Notice of Availability of Fiscal Year 2019-20 Appropriation Ordinance/Budget for public review on February 13. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Review of Executive Session Minutes

The Board reviewed the minutes of executive sessions held on September 10, 2018 and December 10, 2018, which have not previously been made available for public inspection or not previously reviewed. A motion was made by Trustee Sejnost seconded by Trustee Coultrap determining that the need for confidentiality no longer exists as to the executive session minutes of September 10, 2018 and December 10, 2018. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Sejnost seconded by Trustee Coultrap approving destruction of the verbatim record of the executive session held on March 21, 2017 as provided by state statute. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Investment in Certificate of Deposit – Bridgeview Bank, Woodridge

Administrative Supervisor Campbell reviewed staff's purchase of a thirteen-month Certificate of Deposit (CD) with Bridgeview Bank, Woodridge on January 15, 2019 in the amount of \$250,000 with an interest rate of 2.57 percent. The old interest rate was at 1.20 percent. A motion was made by Trustee Coultrap seconded by Trustee Sejnost ratifying the actions of staff on behalf of the District to purchase a CD in the amount of \$250,000 with Bridgeview Bank, Woodridge at an interest rate of 2.57 percent for a term of thirteen months. The motion carried. (Votes recorded: Ayes-Van Buren, Sejnost and Coultrap.)

Other New Business

Trustee Van Buren acknowledged that Trustee Amy Kovacevic's last name had changed to Sejnost, commented that he was excited about upcoming tours at the WWTC and noted that he would be attending the IAWA Mini-Conference in March. In addition, Trustee Van Buren inquired about the status of an anticipated sag repair by Uno Construction for work performed on the Westmont Alley project and if all issues with Liberty Park lift station SCADA communications had been resolved.

Trustee Sejnost also inquired about the sag identified in the Westmont Alley project area and the scope of the repair that will need to be made by Uno Construction. In addition, she noted the District was able to sell its old Atomic Absorption Spectrometer and she applauded Maintenance department staff on its ability to achieve significant cost savings on several repair items associated with the District's Emergency generators by performing the labor in-house. Lastly, she encouraged employees on participation in the upcoming employee CPR and AED Training.

Trustee Coultrap inquired about the current status of activities with the IAWA Legislative Subcommittee. In addition, he commented that he was looking forward to both the upcoming property and general liability renewal premiums in March and the group health insurance renewal premiums in April.

General Manager Menninga discussed continued interest in maintaining a Current Water membership for the District.

A motion was made by Trustee Coultrap seconded by Trustee Sejnost to adjourn the regular meeting at 7:53 p.m. The motion carried.

Approved: March 19, 2019

 /s/ Wallace D. Van Buren /s/
President

Attest: /s/ Paul W. Coultrap /s/
Clerk