MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, August 13, 2013, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustee Wallace D. Van Buren, Trustee Amy S. Kovacevic, Administrative Services Director W. Clay Campbell, Sewer Construction Supervisor Theodore T. Cherwak, Maintenance Supervisor Jeffery P. Barta, and Attorneys Michael C. Wiedel and Michael Philipp. Also present were Board of Local Improvements members W. Robert Ivarson, Jr. and Kenneth J. Rathje, Derek J. Wold of Baxter and Woodman, Inc., and Scott Klein of Klein, Hall & Associates, LLC. General Manager Nicholas J. Menninga was absent.

Minutes of Regular Meeting – July 16, 2013

A motion was made by Trustee Kovacevic seconded by Trustee Van Buren approving the minutes of the regular meeting held on July 16, 2013 and authorizing the Acting President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1808

A motion was made by Trustee Kovacevic seconded by Trustee Van Buren adopting Claim Ordinance No. 1808 in the total amount of $642,393.40 as presented and authorizing the Acting President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.)

Public Comment - None

Old Business - None

New Business:

Audit Report for Fiscal Year 2012-2013

Scott Klein, auditor with the firm of Klein, Hall & Associates, LLC, presented the Annual Financial Report for Fiscal Year 2012-2013. He reviewed the report, the notes to the financial statements and the supplemental information. Administrative Services Director Campbell provided an overview of the current financial position of the District. A motion was made by Trustee Kovacevic seconded by Trustee Van Buren accepting the Annual Financial Report for Fiscal Year 2012-2013 as presented. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.)

Combined Heat and Power Installation Contract Award

Derek Wold of Baxter & Woodman, Inc. reviewed the bid opening on August 7 for the installation portion of the combined heat and power project at the Wastewater Treatment Center. Two bids were received. This project includes the installation of a 280 hp gas-driven engine generator with heat recovery, along with gas cleaning equipment. Equipment procurement was previously approved at the May 2013 Board meeting. He concurred with the General Manager's recommendation to award the project to the lowest responsive, responsible bidder, Boller Construction Company, in the amount of $1,312,000.00. A motion was made by Trustee Van Buren seconded by Trustee Kovacevic awarding the contract for the Combined Heat and Power Installation project to the lowest, responsible and responsive bidder, Boller Construction Company, in the

amount of $1,312,000.00 and authorizing the General Manager and Assistant Clerk to execute the contract documents. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.)

Sewer Cleaning Truck Purchase Contract Award

Administrative Services Director Campbell reviewed the bid opening for the purchase of a Combination Sewer Cleaning Truck including a trade-in of the District's existing truck. Three bids were received. He concurred with the General Manager's recommendation to award the purchase to the lowest, responsible and responsive bidder, EJ Equipment Company, for the net price, with trade-in, of $229,998.00. A motion was made by Trustee Kovacevic seconded by Trustee Van Buren awarding the contract for the purchase of a Combination Sewer Cleaning Truck for the net price, with trade-in, of $229,998.00. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.)

Open House Arrangements

Administrative Services Director Campbell presented the invitation, invitation list and press release for the annual Open House to be held on October 5, 2013. The invitations will be mailed August 30 and the press release distributed to local papers at that time.

Executive Session Minutes Review

The Board reviewed the minutes of executive sessions held on January 15, 2013, March 19, 2013 and April 9, 2013. These are the executive session minutes not previously made available for public inspection or not previously reviewed. A motion was made by Trustee Kovacevic seconded by Trustee Van Buren determining that the need for confidentiality no longer exists as to the executive session minutes of January 15, 2013, March 19, 2013 and April 9, 2013. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.) A motion was made by Trustee Van Buren seconded by Trustee Kovacevic approving destruction of the verbatim record of the executive sessions held on September 12, 2006, June 14, 2011 and January 10, 2012 as provided by state statute. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.)

Operations Report – Web Site Posting of Compensation Data

Administrative Services Director Campbell reviewed the District's compliance with Section 7.3 of the Open Meetings Act. This section requires employee compensation information to be made publicly available. Recent changes were made to the District's presentation of the information to align the District's method of compliance with the method used by DuPage County. The Board concurred with the changes.

Upon a motion by Trustee Kovacevic seconded by Trustee Van Buren the regular meeting adjourned at 7:57 p.m. The motion carried.

Approved: September 17, 2013

/s/ Wallace D. Van Buren /s/
Acting President

Attest: /s/ Amy S. Kovacevic /s/
Clerk