

July 15, 2014

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, July 15, 2014, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Donald F. Peters, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Laboratory Supervisor Reese Berry, Information Coordinator Alyssa Cherwak, and Attorneys Michael C. Wiedel and Michael G. Philipp. Also present was Board of Local Improvements Member Kenneth J. Rathje.

Minutes of Regular Meeting – June 10, 2014

A motion was made by Trustee Peters seconded by Trustee Kovacevic approving the minutes of the regular meeting held on June 10, 2014 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1819

A motion was made by Trustee Kovacevic seconded by Trustee Peters adopting Claim Ordinance No. 1819 in the total amount of \$811,593.23 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Public Comment - None

Old Business

President Van Buren commented on recent overflows at manhole 1-M-049 and encouraged staff progress towards I&I removal efforts in the vicinity.

New Business:

Operations Report – Social Media Program Progress

Administrative Services Director Campbell and Information Coordinator Cherwak presented a report on progress with the District's social media program. The District's presence on social media is being recognized by many users, and staff is expecting to extend advertising efforts to sustain the current momentum. Social media is expected to become a significant way to improve public outreach and communications.

Operations Report – Wastewater Treatment Center Liquid Treatment Scheme

General Manager Menninga presented a report outlining the liquid treatment scheme and associated design and operating parameters at the wastewater treatment center.

Show Cause Hearing Recommendations

Administrative Services Director Campbell presented the Findings and Recommendations of the Hearing Officer for the Show Cause Hearings held on June 4, 2014, for thirty delinquent sanitary sewer accounts. He concurred with the Hearing Officer's Recommendations for disconnection of sanitary sewer service for the unpaid accounts. Trustee Peters offered to provide some assistance encouraging certain account owners to correct their delinquency before disconnection. A motion by Trustee Kovacevic seconded by Trustee Peters was made accepting the Hearing Officer's Findings and Recommendations and authorizing disconnection of sanitary sewer service, after appropriate notice, to the properties listed in Administrative Services Director Campbell's memo dated July 10, 2014. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Other New Business

Trustee Kovacevic inquired about operation of the WWTC gate, specifically about the conditions when staff leaves the gate open, about the recent visit from the Danish Consulate, and about the current CHP operation and electricity production at the WWTC.

Trustee Peters commented about his meeting with Collection System Maintenance Supervisor Swirsky to discuss procedures and progress of the District's inflow and infiltration program, particularly in the 1-M-008 area. He inquired about progress with security improvements at the WWTC, other ongoing IT improvements, and digester gas production and CHP operation tracking in monthly operations reports.

President Van Buren inquired about discounted Sam's club memberships offered to employees, verifying this is not subsidized by the District, and about progress on the sewer cleaning and televising schedule for the year.

The Trustees agreed to change the date of the August, 2014 regular meeting to Tuesday, August 19, 2014, and directed staff to make all necessary notices and administrative actions to accommodate this change.

Upon a motion by Trustee Kovacevic seconded by Trustee Peters the regular meeting adjourned at 8:49 p.m. The motion carried.

Approved: August 19, 2014

 /s/ Wallace D. Van Buren /s/
President

Attest: /s/ Donald F. Peters /s/
Clerk