

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, May 19, 2015, convening at 7:05 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustee Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Donald F. Peters, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Information Coordinator Alyssa J. Cherwak and Attorney Michael G. Philipp.

Minutes of Regular Meeting – April 21, 2015

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the minutes of the regular meeting held on April 21, 2015 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1829

A motion was made by Trustee Kovacevic seconded by Trustee Peters adopting Claim Ordinance No. 1829 in the total amount of \$1,017,663.57 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Public Comment – None

Old Business – None

New Business:

Elections and Appointments

The following elections and appointments were made: A motion by Trustee Kovacevic seconded by Trustee Peters was made nominating Wallace D. Van Buren as President, closing the nominations for President and electing by unanimous consent Wallace D Van Buren as President. The motion carried. (Votes recorded: Ayes–Kovacevic and Peters.) A motion by Trustee Peters seconded by Trustee Van Buren was made nominating Amy S. Kovacevic as Vice President, closing the nominations for Vice President and electing by unanimous consent Amy S. Kovacevic as Vice President. The motion carried. (Votes recorded: Ayes–Van Buren and Peters.) A motion by Trustee Kovacevic seconded by Trustee Van Buren was made nominating Donald F. Peters as Clerk, closing the nominations for Clerk and electing by unanimous consent Donald F. Peters as Clerk. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.) A motion by Trustee Peters seconded by Trustee Kovacevic was made appointing William Clay Campbell as Assistant Clerk. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.) A motion by Trustee Kovacevic seconded by Trustee Peters was made appointing Nicholas J. Menninga as General Manager. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.) A motion by Trustee Peters seconded by Trustee Kovacevic was made appointing William Clay Campbell as Treasurer.

The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.) A motion by Trustee Kovacevic seconded by Trustee Peters was made appointing Baxter and Woodman, Inc. as engineers for the District sewer system and Wastewater Treatment Center. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.) A motion by Trustee Peters seconded by Trustee Kovacevic was made appointing Wiedel, Philipp and Indelicato as attorneys for the District. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.) A motion by Trustee Kovacevic seconded by Trustee Peters was made appointing Kenneth J. Rathje, Robert T. Jungwirth and Mark J. Scacco as members of the Board of Local Improvements. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Agreement with DuPage River Salt Creek Workgroup

General Manager Menninga presented an agreement with the DuPage River Salt Creek Workgroup for the District to participate in a local funding program to complete alternate stream restoration projects, in exchange for an extended compliance schedule from EPA for meeting phosphorus discharge limits. The agreement outlines the financial commitment by the District, as well as the work commitments by the Workgroup to implement alternate stream restoration projects with local funding.

A motion by Trustee Peters seconded by Trustee Kovacevic was made approving the agreement between the District and DRSCW and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Sanitary Service Repairs Agreement Amendment No. 3

General Manager Menninga presented Amendment No. 3 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. This contract was awarded in 2012 and allows for an annual extension of the contract for up to a total of five years upon the mutual written consent of the District and the contractor. The contract also provides for annual adjustments to the unit prices based upon the greater of 3 percent or 100 percent of the annual change in the CPI-U for the preceding calendar year. The annual change in the CPI-U for this year is 1.5 percent. The contractor has requested the annual extension and agreed to a 3 percent increase in the unit prices for the renewal for all work performed from July 1, 2015 through June 30, 2016. A motion was made by Trustee Peters seconded by Trustee Kovacevic approving Amendment No. 3 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Contract Award, 2015 Asphalt Drying Pad Repair and Paving Contract

Administrative Services Director Campbell reviewed the bid opening on May 14 for the replacement of the asphalt surface on the northern half of the sludge drying pad at the Wastewater Treatment Center and patching/replacement of a few adjacent areas. Three bids were received. He recommended award to the lowest responsive, responsible bidder, Tully Brother Paving of Downers Grove, in the amount of \$72,806.00. A motion by Trustee Kovacevic seconded by Trustee Peters was made awarding the contract for the 2015 Asphalt Drying Pad Repair and Paving Contract to the lowest responsive, responsible bidder, Tully Brother Paving of Downers Grove, in

the amount of \$72,806.00, and authorizing the General Manager to execute the contract documents. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Annexation Ordinance NO. AO 2015-05 – 436 63rd Street, Downers Grove

General Manager Menninga presented Annexation Ordinance No. AO 2015-05 for the annexation of one lot located at 436 63rd Street, Downers Grove. A motion was made by Trustee Peters seconded by Trustee Kovacevic accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2015-05 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Special Assessment No. 52 Rebate

Administrative Services Director Campbell presented Resolution No. 15-01 declaring a rebate for Special Assessment No. 52. All assessments have been paid in full and there is an excess of funds in the amount of \$484.15. Under State statutes, the District will keep 5 percent of the excess for the cost of declaring and making the rebate. The District share will be \$24.21 and the balance of \$459.94 will be rebated. A motion by Trustee Kovacevic seconded by Trustee Peters was made approving Resolution No. 15-01 for the Special Assessment No. 52 rebate and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Investment in Certificate of Deposit – First Internet Bank

Administrative Services Director Campbell reviewed staff's purchase on May 14 of a twelve-month Certificate of Deposit with First Internet Bank in the amount of \$250,000 with an annual interest rate of 0.90 percent. The Certificate of Deposit is secured by the FDIC. A motion by Trustee Kovacevic seconded by Trustee Peters was made ratifying the actions of staff on behalf of the District to open a Certificate of Deposit on May 14, 2015 in the amount of \$250,000 with First Internet Bank at an interest rate of 0.90 percent and a term of twelve months. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Other New Business

Trustee Kovacevic inquired about the District's interaction with the Danish consulate and the ongoing collaboration with Districts 58 and 99.

Trustee Peters commented on water usage of the Spirit of America carwash and the Barth Pond dredging project. He also provided insight on the I/I inspection map for the 1M-008 area.

General Manager Menninga highlighted that the District was replacing the OPS32 data management software used for tracking WWTC Operations data and reporting with a more updated product. He also summarized various information about the District's existing CHP engine and the potential for obtaining a second CHP engine in the future if grant funding is available.

A motion was made by Trustee Kovacevic seconded by Trustee Peters to adjourn the regular meeting at 8:16 p.m. The motion carried.

Approved: June 16, 2015

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Donald F. Peters /s/
Clerk