

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, January 14, 2014, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustee Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Donald F. Peters, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, and Attorneys Michael C. Wiedel and Michael G. Philipp.

Minutes of Regular Meeting – December 10, 2013

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the minutes of the regular meeting held on December 10, 2013 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1813

A motion was made by Trustee Kovacevic seconded by Trustee Peters adopting Claim Ordinance No. 1813 in the total amount of \$1,217,820.70 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Public Comment - None

Old Business:

Trustee Kovacevic inquired regarding security at the Wastewater Treatment Center and the status of employee ethics training. Trustee Peters commented on safety and security at the Wastewater Treatment Center. Trustee Van Buren commented regarding a change in businesses in Westmont in the District's service area.

New Business:

Trustee Peters commented on the cost-effective repair of the Maintenance Services Building fire alarm and a presentation by the District to Westmont's Village Council. Trustee Kovacevic commented on the purchases of the new sewer cleaning truck and two vehicles.

Wastewater Treatment Center Operations Summary for 2013

General Manager Menninga presented the 2013 Wastewater Treatment Center Performance Report. He reviewed the report and responded to questions from the Board. The report includes information and comparisons to prior years on flows, available remaining capacity, treatment provided, NPDES permit compliance, sludge quantities produced, biosolids disposal, utilities consumption, digester gas and chemical usage and an overall summary.

Collection System Operations Summary for 2013

General Manager Menninga presented the 2013 Collection System Performance Report as prepared by Sewer System Maintenance Supervisor Robert Swirsky. He reviewed the report and responded to questions from the Board. The report includes information regarding manhole overflows, sewer backups, public sewer blockages and building service blockages.

Collection System Work Plan for 2014

General Manager Menninga presented the Collection System Work Plan for 2014 as prepared by Sewer System Maintenance Supervisor Robert Swirsky. The report includes information on proposed work on the collection system during 2014 including cleaning and televising sewers, flow metering, the Private Property Infiltration and Inflow Removal Program and the Building Sanitary Service Repair Assistance Program, and manhole inspections.

Annexation and Permit Summary for 2013

General Manager Menninga presented Annexation and Permit Summary Reports for 2013 prepared by Sewer Construction Supervisor Ted Cherwak. The Permit Summary Report indicates parcels annexed into the District in 2013. The report includes an analysis of the number of annexations that took place along with historical comparisons. The Permit Summary Report for 2013 indicates the number and building types of sewer permits issued. The Permit Summary indicated a continued increase in single family permits over the prior two years.

A motion was made by Trustee Kovacevic seconded by Trustee Peters to recess the regular meeting and convene an executive session at 8:46 p.m. under exception 2(c)1 of the Open Meetings Act to discuss the compensation and performance of specific employees of the District. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

A motion was made by Trustee Kovacevic seconded by Trustee Peters to reconvene the regular meeting at 9:15 p.m. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

A motion was made by Trustee Kovacevic seconded by Trustee Peters to adjourn the regular meeting at 9:16 p.m. The motion carried.

Approved: February 11, 2014

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Donald F. Peters /s/
Clerk