

May 13, 2008

## MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, May 13, 2008, convening at 7:30 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Donald E. Eckmann, Trustees Wallace D. Van Buren and Edward C. Richard, General Manager Nicholas J. Menninga, Administrative Services Director Sheila K. Henschel, Sewer Construction Supervisor Theodore T. Cherwak, Assistant Administrative Services Director Clay Campbell and Attorney Michael C. Wiedel. Also present were Board of Local Improvements Members W. Robert Ivarson, Jr., Kenneth J. Rathje and Robert T. Jungwirth and Derek J. Wold of Baxter & Woodman.

### Elections and Appointments

The following elections and appointments were made: A motion by Trustee Richard seconded by Trustee Van Buren was made nominating Donald E. Eckmann as President, closing the nominations for President and electing by unanimous consent Donald E. Eckmann as President. The motion carried. A motion by Trustee Richard seconded by Trustee Eckmann was made nominating Wallace D. Van Buren as Vice President, closing the nominations for Vice President and electing by unanimous consent Wallace D. Van Buren as Vice President. The motion carried. A motion by Trustee Van Buren seconded by Trustee Eckmann was made nominating Edward C. Richard as Clerk, closing the nominations for Clerk and electing by unanimous consent Edward C. Richard as Clerk. The motion carried. A motion by Trustee Van Buren seconded by Trustee Richard was made appointing Sheila K. Henschel as Assistant Clerk. The motion carried. A motion by Trustee Richard seconded by Trustee Van Buren was made appointing Nicholas J. Menninga as General Manager. The motion carried. A motion by Trustee Van Buren seconded by Trustee Richard was made appointing Sheila K. Henschel as Treasurer. The motion carried. A motion by Trustee Richard seconded by Trustee Van Buren was made appointing Baxter and Woodman, Inc. as engineers for the District sewer system and Wastewater Treatment Center. The motion carried. A motion by Trustee Van Buren seconded by Trustee Richard was made appointing Wiedel, Hudzik, Russ and Phillip as attorneys for the District. The motion carried. A motion by Trustee Richard seconded by Trustee Van Buren was made appointing W. Robert Ivarson, Jr., Kenneth J. Rathje, and Robert T. Jungwirth as members of the Board of Local Improvements. The motion carried.

### Minutes of Regular Meeting – April 8, 2008

A motion by Trustee Van Buren seconded by Trustee Richard was made approving the minutes of the regular meeting held on April 8, 2008 as presented. The motion carried.

### Minutes of Executive Session – April 8, 2008

A motion by Trustee Van Buren seconded by Trustee Richard was made approving the minutes of the executive session held on April 8, 2008 as presented. The motion carried.

### Claim Ordinance No. 1745

A motion by Trustee Richard seconded by Trustee Van Buren was made adopting Claim Ordinance No. 1745 in the total amount of \$1,107,463.98 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

### Public Comment - None

### I/I Program Data Evaluation

General Manager Menninga presented an evaluation prepared by Derek Wold of Baxter & Woodman of the Infiltration and Inflow (I/I) program data for the I-H-9 Flow Basin. General Manager Menninga indicated that I/I reduction efforts for the sewers in the Flow Basin were successful, but not to the degree that was originally anticipated. Further efforts at isolating and identifying remaining I/I sources will be pursued. Monitoring will continue, and results will be used to benchmark the I/I removal techniques utilized in this basin against future efforts in other basins.

### Award Contract – Procurement of Screw-Impeller Centrifugal Pump for Northwest Lift Station

General Manager Menninga reviewed the bid opening on May 7 for the procurement of a screw-impeller raw sewage pump at the Northwest Lift Station. Two bids were received. He recommended award to the lowest responsive, responsible bidder in conformance with the specifications, LAI, Ltd., in the amount of \$37,234.08. A motion by Trustee Van Buren seconded by Trustee Richard was made awarding the contract for the procurement of a screw-impeller centrifugal pump for Northwest Lift Station to the lowest responsive, responsible bidder in conformance with the specifications, LAI, Ltd., in the amount of \$37,234.08, and authorizing the General Manager and Assistant Clerk to execute the contract documents. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

### Award Contract – Procurement of 12-Yard Biosolids Dump Truck

General Manager Menninga reviewed the bid opening on May 7 for the procurement of a 12-yard dump truck to replace the current one used for biosolids. Four bids were received. He recommended award to the lowest responsive, responsible bidder in conformance with the specifications, TransChicago Truck Group, in the amount of \$87,241 for the new truck without trade-in of the old vehicle. A motion by Trustee Richard seconded by Trustee Van Buren was made awarding the contract for the procurement of a 12-yard dump truck to the lowest responsive, responsible bidder in conformance with the specifications, TransChicago Truck Group, in the amount of \$87,241, and authorizing the General Manager and Assistant Clerk to execute the contract documents. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

### Ordinance No. ORD 2008-03 – Approving Expenditure of Public Benefit Funds

Administrative Services Director Henschel presented Ordinance No. ORD 2008-03. This ordinance relates to expenditures made from the Public Benefit Fund in Fiscal Year 2007-08. Ordinance No. ORD 2008-03 covers the amount of \$1,041.00 which was expended from the public benefit fund in FY 2007-08 for engineering services for the Ogden Avenue Sewer Extension project. A motion by Trustee Van Buren seconded by Trustee Richard was made adopting Ordinance No. ORD 2008-03 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes – Eckmann, Van Buren and Richard.)

Ordinance No. ORD 2008-04 – Approving Expenditure of Public Benefit Funds

Administrative Services Director Henschel presented Ordinance No. ORD 2008-04. This ordinance relates to expenditures anticipated to be made from the Public Benefit Fund in Fiscal Year 2008-09 for two projects to cover the cost of providing sewers deep enough for future service to currently unsewered property: the Ogden Avenue Sewer Extension and the Belmont Road – Prairie to Haddow Sewer Extension. Ordinance No. ORD 2008-04 covers any future monies expended from the public benefit fund for the Ogden Avenue project and the Belmont Road project. Ordinance No. ORD 2008-04 will allow for expenditures to be made as needed without individual ordinances being prepared for each expenditure. It is anticipated that the public benefit fund will be depleted in Fiscal Year 2008-09 by these projects. A motion by Trustee Richard seconded by Trustee Van Buren was made adopting Ordinance No. ORD 2008-03 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes – Eckmann, Van Buren and Richard.)

Permanent Easement Agreement – 2539 Ogden, Downers Grove

Assistant Administrative Services Director Campbell presented a permanent easement agreement to the Board for 2539 Ogden Avenue (PIN's 08-01-305-003 through 005, inclusive). This easement was obtained during the special assessment process for the installation of sanitary sewers in the area. A motion by Trustee Van Buren seconded by Trustee Richard was made approving the Permanent Easement Agreement and authorizing the General Manager and Assistant Clerk to execute the easement agreement. The motion carried. (Votes recorded: Ayes– Eckmann, Van Buren and Richard.)

Upon a motion by Trustee Richard seconded by Trustee Van Buren the regular meeting adjourned at 8:25 p.m. The motion carried.

Approved: June 10, 2008.

                  /s/ Donald S. Eckmann /s/  
President

Attest:           /s/ Edward C. Richard /s/  
Clerk