

April 8, 2008

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, April 8, 2008, convening at 7:30 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Donald E. Eckmann, Trustees Wallace D. Van Buren and Edward C. Richard, General Manager Nicholas J. Menninga, Administrative Services Director Sheila K. Henschel, Sewer Construction Supervisor Theodore T. Cherwak, Laboratory Supervisor Mary C. Dressel, Assistant Administrative Services Director Clay Campbell and Attorney Michael C. Wiedel. Also present was Board of Local Improvements member Robert T. Jungwirth.

Minutes of Regular Meeting – March 25, 2008

A motion by Trustee Van Buren seconded by Trustee Richard was made approving the minutes of the regular meeting held on March 25, 2008 as presented. The motion carried. Trustee Van Buren abstained from voting as he was not present at the March 25, 2008 meeting.

Claim Ordinance No. 1744

A motion by Trustee Richard seconded by Trustee Eckmann was made adopting Claim Ordinance No. 1744 in the total amount of \$311,055.38 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Public Comment - None

Amend Contract – Sanitary Service Repairs Agreement

General Manager Menninga presented Amendment No. 1 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. This contract was awarded in 2007 and allows for an annual extension of the contract for up to a total of five years upon the mutual written consent of the District and the contractor. The contract also provides for annual adjustments to the unit prices based upon 100 percent of the annual change in the CPI-U for the preceding calendar year. The contractor has requested the annual extension. Amendment No. 1 will extend the contract for one year and increase the unit prices by 4.7 percent for all work performed from July 1, 2008 through June 30, 2009. A motion by Trustee Van Buren seconded by Trustee Richard was made approving Amendment No. 1 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Operations Report – Laboratory

Laboratory Supervisor Dressel reviewed her Operations Report for the Wastewater Treatment Center's laboratory. The report provided an overview of the functions of the District's

laboratory: the testing performed to maintain compliance with the District's operating permits, various process controls and sampling methods and the laboratory's quality control standards.

Employee Group Insurance

Assistant Administrative Services Director Campbell presented information regarding the June 1, 2008 renewal of the District's employee group insurance benefits plan including medical, dental and vision coverage. He recommended that, effective June 1, the District renew its medical insurance coverage with BlueCross BlueShield of Illinois with several plan changes and switch both its dental coverage, currently with AlwaysCare, and its vision coverage, currently with VSP, to CompBenefits. The renewal of coverage with BlueCross BlueShield of Illinois with several plan changes will result in an increase in the annual in-network and out-of-network deductible individual and family coverage as well as the annual in-network and out-of-network maximums, but will result in an improved prescription drug plan. The BlueCross BlueShield of Illinois monthly premium will be an increase of 4.86 percent over the current BlueCross BlueShield of Illinois premium. The switch to CompBenefits for both the dental and vision coverage would be decreases of 3.97% for dental and 15.97% for vision over the current providers while providing similar plans of coverage. Based upon the recommendation, the net total premium increase for all coverages will be 3.72 percent. A motion by Trustee Van Buren seconded by Trustee Richard was made authorizing the placement of employee group medical, dental and vision coverage effective June 1, 2008 as presented by Assistant Administrative Services Director Campbell in his memo dated April 4, 2008. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Newsletter

Assistant Administrative Services Director Campbell presented a draft of the annual newsletter to be mailed to District residents with their sanitary sewer bills in May, June, and July. The Board concurred with the annual newsletter as drafted.

Show Cause Hearing Officer Recommendations

Administrative Services Director Henschel presented the Findings and Recommendations of the Hearing Officer for Show Cause Hearings held on March 25, 2008, for thirty delinquent sanitary sewer accounts. She indicated that ten of the accounts were paid in full prior to the hearing and five were paid subsequent to the hearing. She agreed with the Hearing Officer's Recommendations for disconnection of sanitary sewer service and/or termination of water service for the fifteen unpaid accounts. A motion by Trustee Richard seconded by Trustee Van Buren was made accepting the Hearing Officer's Findings and Recommendations and authorizing disconnection of sanitary sewer service and/or termination of water service, after appropriate notice, to the properties listed in Administrative Services Director Henschel's memo dated April 4, 2008. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Permanent Easement Agreement – Villas of Versailles Subdivision, Lisle

Sewer Construction Supervisor Cherwak presented a Permanent Easement Agreement for a sanitary sewer extension at the Villas of Versailles subdivision. A motion by Trustee Van Buren seconded by Trustee Richard was made approving the Permanent Easement Agreement for the Villas of Versailles subdivision, Lisle and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes-Eckmann, Van Buren and Richard.)

Recapture Agreement – Adelia Street, Downers Grove

A Recapture Agreement between the District and Albert Dostal was presented by Sewer Construction Supervisor Cherwak. The Agreement is for a sanitary sewer extension constructed on Adelia Street in Downers Grove. A motion by Trustee Richard seconded by Trustee Van Buren was made approving the Recapture Agreement for the Adelia Street Sewer Extension, in Downers Grove, and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes – Eckmann, Van Buren and Richard.)

A motion by Trustee Van Buren seconded by Trustee Richard was made to recess the regular meeting and convene an executive session at 8:50 p.m. under exception 2(c)1 of the Open Meetings Act to discuss personnel. The motion carried. (Votes recorded: Ayes-Eckmann, Van Buren, and Richard.)

Upon a motion by Trustee Van Buren seconded by Trustee Richard, the regular meeting reconvened at 8:59 p.m. The motion carried.

Upon a motion by Trustee Van Buren seconded by Trustee Richard the regular meeting adjourned at 9:00 p.m. The motion carried.

Approved: May 13, 2008.

 /s/ Donald S. Eckmann /s/
President

Attest: /s/ Edward C. Richard /s/
Clerk