

March 23, 2010

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, March 23, 2010, convening at 7:30 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Donald E. Eckmann, Trustee Wallace D. Van Buren, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Sewer Construction Supervisor Theodore T. Cherwak, Board of Local Improvements members W. Robert Ivarson, Jr., Kenneth J. Rathje and Robert T. Jungwirth and Attorney Michael C. Wiedel. Trustee Edward C. Richard was not physically present but did attend the meeting by audio conference.

Minutes of Regular Meeting – February 9, 2010

A motion by Trustee Van Buren seconded by Trustee Richard was made approving the minutes of the regular meeting held on February 9, 2010, as presented. The motion carried.

Claim Ordinance No. 1767

A motion by Trustee Richard seconded by Trustee Van Buren was made adopting Claim Ordinance No. 1767 in the total amount of \$1,032,833.20 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Public Comment - None

Five Year Financial Plan for Fiscal Years 2010-11 to 2014-15

This plan was reviewed at the February Board meeting and has been available for public review since February 10. A motion by Trustee Van Buren seconded by Trustee Richard was made approving the Five-Year Financial Plan dated February 9, 2010 for Fiscal Years 2010-11 to 2014-15. The motion carried. (Votes recorded: Ayes-Eckmann, Van Buren, and Richard.)

Appropriation Ordinance for Fiscal Year 2010-11

The Fiscal Year 2010-11 Appropriation Ordinance has been available for public review since February 10. The Ordinance establishes the spending limits for the year including operation and maintenance and capital improvements for all areas of District operations. A motion by Trustee Richard seconded by Trustee Van Buren was made adopting the Fiscal Year 2010-11 Appropriation Ordinance and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes-Eckmann, Van Buren, and Richard.)

Ordinance No. ORD 10-01 - Amending Fees and Charges

General Manager Menninga presented Ordinance No. ORD 10-01. This ordinance increases various District fees and charges to the following amounts:

- a) Permit inspection fees - \$158 per building service for single family class, and for all other classes \$262 per building service or \$151 per building service if no work on building service is required.
- b) Tap-in fee - \$704 per population equivalent (P.E.).
- c) Trunk sewer service charges - \$326 per P.E.
- d) Lateral sewer charge - \$9,085 per building drain to near side property and \$6,585 per building drain to far side property.
- e) Sewer construction inspection fee - \$49.00 per hour straight time and \$73.50 per hour overtime.
- f) Monthly service fee - \$9.00 per month.
- g) Sampling and monitoring charge – This charge will vary from \$4.08 per month to \$90.56 per month depending on the type of user.

A motion by Trustee Van Buren seconded by Trustee Richard was made adopting Ordinance No. ORD 10-01 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren, and Richard.)

Ordinance No. ORD 10-02 – Delivery of Hauled Grease Separator Waste

General Manager Menninga presented Ordinance No. ORD 10-02. This ordinance was prepared in anticipation of the District’s Grease Receiving Station project (constructed using American Recovery and Reinvestment Act of 2009 stimulus funding) expected to be completed by June of 2010. The project, once completed, would permit the District to receive hauled grease separator waste, collected within the District from licensed haulers, at the Wastewater Treatment Center for processing and treatment. The ordinance clearly delineates the process for obtaining a permit to deliver hauled grease separator waste to the Wastewater Treatment Center and provides for a fee to be assessed against the permitted haulers to account for the District’s costs of providing such a service. A motion by Trustee Richard seconded by Trustee Van Buren was made adopting Ordinance No. ORD 10-02 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren, and Richard.)

Award of Sanitary Sewer Service Grouting Program Project

General Manager Menninga reviewed the results of the bid opening held on March 4 for the Downers Grove Sanitary District – Sanitary Sewer Service Grouting Program Project. Only one bid was received for this project. Derek Wold of Baxter & Woodman, Inc., the engineer for the project, recommended and General Manager Menninga concurred as detailed in his memo dated March 17, 2010, that the project be awarded to the lowest responsive, responsible bidder, National Power Rodding Corp., for its bid in the amount of \$213,143.00. A motion by Trustee Van Buren seconded by Trustee Richard was made awarding the contract for the District’s Sanitary Sewer Service Grouting Program Project to the lowest responsive, responsible bidder,

National Power Rodding Corp., for its bid in the amount of \$213,143.00 and authorizing the General Manager and Assistant Clerk to execute the contract documents. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Amendment No. 3 to Engineering Services Agreement for ARRA Projects

General Manager Menninga presented a third amendment to the District’s Engineering Services Agreement with Baxter & Woodman, Inc. for engineering services related to the American Recovery and Reinvestment Act of 2009 (ARRA) projects. The proposed amendment raises the engineering design services cap previously set at \$368,475 under Amendment No. 1 to the Engineering Services Agreement to a new not-to-exceed value of \$390,000. The adoption of Amendment No. 3 would allow the District to apply for ARRA stimulus funds for engineering design expenses incurred previously in 2008 for two sewer replacement projects currently being constructed using ARRA stimulus funds. A motion by Trustee Richard seconded by Trustee Van Buren was made approving Engineering Services Agreement Amendment No. 3 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Upon a motion by Trustee Van Buren seconded by Trustee Richard the regular meeting adjourned at 8:33 p.m. The motion carried.

Approved: April 13, 2010.

 /s/ Donald S. Eckmann /s/
President

Attest: /s/ Edward C. Richard /s/
Clerk