

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, March 17, 2009, convening at 7:30 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Donald E. Eckmann, Trustee Wallace D. Van Buren, Trustee Edward C. Richard, General Manager Nicholas J. Menninga, Administrative Services Director Sheila K. Henschel, Sewer Construction Supervisor Theodore T. Cherwak, Assistant Administrative Services Director Clay Campbell, Board of Local Improvements member Robert T. Jungwirth and Attorney Michael C. Wiedel.

Minutes of Regular Meeting – February 10, 2009

A motion by Trustee Van Buren seconded by Trustee Richard was made approving the minutes of the regular meeting held on February 10, 2009 as presented. The motion carried.

Claim Ordinance No. 1755

A motion by Trustee Richard seconded by Trustee Van Buren was made adopting Claim Ordinance No. 1755 in the total amount of \$1,119,291.16 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Public Comment - None

Final Change Order for 55th, Cumnor and Washington Sewer Replacement

General Manager Menninga presented the final change order for the 55th, Cumnor and Washington Sewer Replacement Project. The final change order includes the sanitary sewer work added to the contract to replace a block of sewers on Washington Street in conjunction with a Village road reconstruction project. The change order also includes additional costs associated with County highway requirements and reductions in contract quantities for the sewer along 55th Street. A motion by Trustee Van Buren seconded by Trustee Richard was made authorizing the General Manager to approve Change Order No. 1 for the 55th, Cumnor and Washington Sewer Replacement project and approving the final payout that was made in the amount of \$155,492.97. The motion carried. (Votes recorded: Ayes-Eckmann, Van Buren, and Richard.)

Unsewered Area Plan

Sewer Construction Supervisor Cherwak presented the Annual Unsewered Area Plan Update for final approval by the Board. The Plan was presented at the February Board meeting for review. A motion by Trustee Richard seconded by Trustee Van Buren was made approving the Annual Unsewered Area Plan Update as presented. The motion carried.

Review of Five Year Financial Plan for Fiscal Years 2009-10 to 2013-14

This plan was reviewed at the February Board meeting and has been available for public review since February 11. A motion by Trustee Van Buren seconded by Trustee Richard was

made approving the Five-Year Financial Plan dated February 10, 2009 for Fiscal Years 2009-10 to 2013-14. The motion carried. (Votes recorded: Ayes-Eckmann, Van Buren, and Richard.)

Appropriation Ordinance for Fiscal Year 2009-10

The Fiscal Year 2009-10 Appropriation Ordinance has been available for public review since February 11. The Ordinance establishes the spending limits for the year including operation and maintenance and capital improvements for all areas of District operations. A motion by Trustee Richard seconded by Trustee Van Buren was made adopting the Fiscal Year 2009-10 Appropriation Ordinance and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes-Eckmann, Van Buren, and Richard.)

Ordinance No. ORD 09-01 Amending Fees and Charges

General Manager Menninga presented Ordinance No. ORD 09-01. This ordinance increases various District fees and charges to the following amounts:

- a) Permit inspection fees - \$153 per building drain for single family class and \$254 per building drain or \$147 per building drain for all other classes.
- b) Tap-in fee - \$696 per population equivalent (P.E.).
- c) Trunk sewer service charges - \$322 per P.E.
- d) Lateral sewer charge - \$8,985 per building drain to near side property and \$6,515 per building drain to far side property.
- e) Sewer construction inspection fee - \$48 per hour straight time and \$72.00 per hour overtime.
- f) Sampling and monitoring charge – This charge will vary from \$3.96 per month to \$87.92 per month depending on the type of user.

A motion by Trustee Van Buren seconded by Trustee Richard was made adopting Ordinance No. ORD 09-01 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren, and Richard.)

I/I Benchmarking Evaluation

The results of an evaluation of the infiltration and inflow (I/I) removal efforts at the District compared to similar efforts being conducted by the City of Naperville were reviewed with the Board. General Manager Menninga provided a memo detailing the components of the program in Naperville and summarized the similarities, differences, and flow reductions achieved in the District and the Naperville programs.

American Recovery & Reinvestment Act of 2009 (ARRA) and Water Pollution Loan Control Projects

General Manager Menninga advised the Board that funding for wastewater projects is included in the American Recovery & Reinvestment Act of 2009 (ARRA) and Water Pollution Control Loan Projects. He provided a list of *Frequently Asked Questions* prepared by the Illinois Environmental Protection Agency. The District has several projects that could be completed if funding can be obtained through ARRA. He reviewed each project including estimated costs. There are several steps in obtaining an award and he provided various items requiring Board

action at this time. The items are as follows:

- 1) Approval of a summary of list of projects to be included in the grant/loan application and the required Facilities Plan;
- 2) Authorization for the General Manager to proceed with design of the approved projects;
- 3) Authorization for the General Manager to submit grant/loan applications for the approved projects;
- 4) Adoption of Ordinance No. ORD 09-03 – An Ordinance Authorizing the Downers Grove Sanitary District to Borrow Funds from the State of Illinois Water Pollution Control Loan Program;
- 5) Adoption of Resolution No. R2009-02 – a Resolution Authorizing a Representative of the Downers Grove Sanitary District to Sign Loan Documents;
- 6) Adoption of Resolution No. R2009-03 – a Resolution of Intent Regarding National Flood Insurance; and
- 7) Approval of a Certification Regarding Project Performance Standards.

A motion by Trustee Van Buren seconded by Trustee Richard was made providing the approvals and authorizations for items 1, 2, 3 and 7 above, adopting item no. 4 – Ordinance No. ORD 09-03, adopting item no. 5 – Resolution No. R2009-02, and adopting item no. 6 – Resolution No. R2009-03, and authorizing the President and Clerk to sign the documents. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren, and Richard.)

Resolution No. R2009-01 – Authorization for Staff to Execute Corporate Resolutions for the Purchase of Certificates of Deposit

Administrative Services Director Henschel presented Resolution No. R2009-01. This Resolution provides the authorization for the District General Manager and Assistant Clerk to execute corporate resolutions that may be required by banks to open certificates of deposit. This item was discussed at the February Board meeting. A motion by Trustee Richard seconded by Trustee Van Buren was made adopting Resolution No. R2009-01 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren, and Richard.)

Ordinance No. ORD 09-02 – Revisions to Collection Procedures

Administrative Services Director Henschel presented Ordinance No. ORD 09-02. This ordinance revises current delinquent account collection procedures to allow for water shut-off earlier in the collection process. This change should reduce the delinquent balance, reduce the delinquent charges that may have to be written off, and reduce the likelihood that the user charge rate will have to be increased to cover the reduced revenue from the delinquencies. A motion by Trustee Van Buren seconded by Trustee Richard was made adopting Ordinance No. ORD 09-02 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren, and Richard.)

Annexation Ordinance No. AO 2009-02 – 2394 College, Downers Grove

Sewer Construction Supervisor Cherwak presented Annexation Ordinance No. AO 2009-02 for the annexation of one single-family lot located at 2394 College, Downers Grove. A motion by Trustee Richard seconded by Trustee Van Buren was made accepting the Petition for

Annexation, adopting Annexation Ordinance No. AO 2009-02 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Executive Session – Personnel

This agenda item was deferred to the April Board meeting.

Upon a motion by Trustee Richard seconded by Trustee Van Buren the regular meeting adjourned at 9:25 p.m. The motion carried.

Approved: April 14, 2009.

/s/ Donald S. Eckmann /s/
President

Attest: /s/ Edward C. Richard /s/
Clerk