

## MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, December 9, 2008, convening at 7:30 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Donald E. Eckmann, Trustee Wallace D. Van Buren, Trustee Edward C. Richard, General Manager Nicholas J. Menninga, Administrative Services Director Sheila K. Henschel, Sewer Construction Supervisor Theodore T. Cherwak, Maintenance Supervisor Jeffery P. Barta, Assistant Administrative Services Director Clay Campbell, Board of Local Improvements members Kenneth J. Rathje and Robert T. Jungwirth and Attorney Michael C. Wiedel.

### Minutes of Regular Meeting – November 11, 2008

A motion by Trustee Van Buren seconded by Trustee Richard was made approving the minutes of the regular meeting held on November 11, 2008 as presented. The motion carried.

### Claim Ordinance No. 1752

A motion by Trustee Richard seconded by Trustee Van Buren was made adopting Claim Ordinance No. 1752 in the total amount of \$736,767.59 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

### Public Comment - None

### Schedule of Regular Meetings for 2009

Administrative Services Director Henschel presented the Schedule of Regular Meetings for Calendar Year 2009. The calendar is provided to the local papers and is posted on the District's website. A motion by Trustee Van Buren seconded by Trustee Richard was made adopting the Schedule of Regular Meetings for Calendar Year 2009 as presented. The motion carried.

### Unsewered Area Funding – Cash Plan Sharing

General Manager Menninga presented a memo on a proposed program which would provide District funding for a portion of the cost of projects that meet certain eligibility criteria for the construction of public sanitary sewers in unsewered areas.

### Operations Report - SCADA

Maintenance Supervisor Barta presented an operations report reviewing the District's SCADA system used for monitoring and control of Wastewater Treatment Center operations. He highlighted automation that has taken place in recent years, the extent of data and control provided by the SCADA system, and future improvements that will enhance security and accessibility.

Investment in Certificate of Deposit – Downers Grove National Bank

Administrative Services Director Henschel presented an Entity Authorization form necessary to complete the purchase of a one-month Certificate of Deposit (CD) from Downers Grove National Bank in the amount of \$100,000.00. A motion by Trustee Richard seconded by Trustee Van Buren was made approving the Entity Authorization form and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes-Eckmann, Van Buren and Richard.)

Investment in Certificate of Deposit – Imperial Capital Bank

Administrative Services Director Henschel presented a Business Deposit Account Agreement form necessary to complete the purchase of a one-year Certificate of Deposit from Community Bank of Downers Grove in the amount of \$250,000.00. A motion by Trustee Van Buren seconded by Trustee Richard was made approving the Business Deposit Account Agreement and authorizing the Clerk to sign same. The motion carried. (Votes recorded: Ayes-Eckmann, Van Buren and Richard.)

Investment in Certificate of Deposit – Bridgeview Bank

Administrative Services Director Henschel presented a Resolution of Lodge, Association or Other Similar Organization necessary to complete the purchase of a fourteen-month Certificate of Deposit from Bridgeview Bank in the amount of \$250,000.00. Although the CD is for fourteen months, its terms allow for one withdrawal per month providing the District with the ability to reduce the amount invested to the \$100,000 FDIC limit effective January 1, 2010. A motion by Trustee Richard seconded by Trustee Van Buren was made approving the Resolution and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes-Eckmann, Van Buren and Richard.)

Investment in Certificate of Deposit – Stonebridge Bank

Administrative Services Director Henschel presented a Corporate Account Resolution necessary to complete the purchase of two Certificates of Deposit from Stonebridge Bank. One CD is in the amount of \$150,000.00 for a nine-month term and the second CD is in the amount of \$100,000.00 for a fourteen-month term. A motion by Trustee Van Buren seconded by Trustee Richard was made approving the Resolution and authorizing the Clerk to sign same. The motion carried. (Votes recorded: Ayes-Eckmann, Van Buren and Richard.)

Upon a motion by Trustee Richard seconded by Trustee Van Buren the regular meeting adjourned at 9:29 p.m. The motion carried.

Approved: January 13, 2009.

          /s/ Donald S. Eckmann /s/  
President

Attest:           /s/ Edward C. Richard /s/  
Clerk