

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, October 14, 2008, convening at 7:30 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Donald E. Eckmann, Trustee Wallace D. Van Buren, Trustee Edward C. Richard, General Manager Nicholas J. Menninga, Administrative Services Director Sheila K. Henschel, Sewer Construction Supervisor Theodore T. Cherwak, Assistant Administrative Services Director Clay Campbell and Attorney Michael C. Wiedel. Also present was Derek Wold of Baxter & Woodman, Inc. and Maxine Coolidge, Downers Grove.

Minutes of Regular Meeting – September 9, 2008

A motion by Trustee Van Buren seconded by Trustee Richard was made approving the minutes of the regular meeting held on September 9, 2008 as presented. The motion carried.

Claim Ordinance No. 1750

A motion by Trustee Richard seconded by Trustee Van Buren was made adopting Claim Ordinance No. 1750 in the total amount of \$1,119,684.78 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Public Comment

Maxine Coolidge of 1057 63rd Street, Downers Grove requested an update on the status of the possible installation of sanitary sewers by special assessment for seven properties near the intersection of Carpenter and 63rd Streets. Assistant Administrative Services Director Campbell informed her that the project was unlikely to proceed as a special assessment project because of residents' dissatisfaction with the cost. He suggested the property owners in that project area consider using the cash plan method of installing sanitary sewers as it may provide a more affordable solution.

Bid Award – 1-M-12A Alley Sewer, Westmont

Derek Wold of Baxter & Woodman, Inc. reviewed the results of the bid opening held on October 9 for the 1-M-012A Alley Sewer Replacement project. Bids were received from five contractors for this project. He recommended, and General Manager Menninga concurred as detailed in his memo dated October 10, 2008, that the project be awarded to the lowest responsive, responsible bidder, Uno Construction Co., Inc., for its bid in the amount of \$617,722.25, which includes the use of stone for trench backfill. A motion by Trustee Van Buren seconded by Trustee Richard was made awarding the contract for the 1-M-012A Alley Sewer Replacement project to the lowest responsive, responsible bidder, Uno Construction Co., Inc., for the bid amount of \$617,722.25 contingent upon the use of stone for trench backfill, and authorizing the General Manager and Assistant Clerk to execute the contract documents. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Bid Award – Gilbert Avenue Grouting Project

Derek Wold of Baxter & Woodman, Inc. reviewed the results of the bid opening held on October 9 for the Gilbert Avenue Grouting Project. Bids were received from two contractors for this project. He recommended, and General Manager Menninga concurred as detailed in his memo dated October 10, 2008, that the project be awarded to the lowest responsive, responsible bidder, National Power Rodding Corporation, for its bid in the amount of \$142,117.81. A motion by Trustee Richard seconded by Trustee Van Buren was made awarding the contract for the Gilbert Avenue Grouting Project to the lowest responsive, responsible bidder, National Power Rodding Corporation, for the bid amount of \$142,117.81, and authorizing the General Manager and Assistant Clerk to execute the contract documents. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Bid Award – Grouting Term Contract

Derek Wold of Baxter & Woodman, Inc. reviewed the results of the bid opening held on October 9 for the Grouting Term Contract Project. Bids were received from two contractors for this project. He recommended, and General Manager Menninga concurred as detailed in his memo dated October 10, 2008, that the project be awarded to the lowest responsive, responsible bidder, National Power Rodding Corporation, for its bid in the amount of \$107,999.60. A motion by Trustee Richard seconded by Trustee Van Buren was made awarding the contract for the Grouting Term Contract Project to the lowest responsive, responsible bidder, National Power Rodding Corporation, for the bid amount of \$107,999.60, and authorizing the General Manager and Assistant Clerk to execute the contract documents. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

District Electrical Supply Purchase

General Manager Menninga reported to the Board that he has been tracking electrical supply costs since the District was last provided quotes in May. He was recently able to obtain a competitive fixed supply quote from one of the electrical providers, Sempra Energy Solutions LLC, that was anticipated to be competitive to the ComEd hourly rate that the District is currently paying. Since the fixed-price supply market is volatile and competitive prices for contracts with suppliers are struck on short notice, General Manager Menninga initiated the purchase of fixed-price electrical supply for a period of 3 years for the wastewater treatment center and the lift stations. General Manager Menninga requested formal authorization from the Board of Trustees affirming his execution of contracts with Sempra Energy Solutions LLC for a 3 year fixed-price electrical supply to the District. A motion by Trustee Richard seconded by Trustee Van Buren was made approving General Manager Menninga's execution of contract documents with Sempra Energy Solutions LLC for fixed-price electrical supply to the District for the 3-year period from November 2008 to November 2011 for the contract prices offered by Sempra Energy Solutions LLC on October 6, 2008 for the wastewater treatment center and on October 9, 2008 for the lift stations. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Review of 2008 Open House

Administrative Services Director Henschel presented a summary of the 19th annual Open House held on October 4. As indicated in the summary, the Open House was well attended. A total of 284 people attended and sixteen tours were given to 247 people.

Annexation Ordinance No. AO 2008-06 – 4601 Drendel, Downers Grove

Sewer Construction Supervisor Cherwak presented Annexation Ordinance No. AO 2008-06 for the annexation of one lot located at 4601 Drendel, Downers Grove. A motion by Trustee Van Buren seconded by Trustee Richard was made accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2008-06 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Permanent Easement Agreement – 3101 White Oak Lane, Oak Brook

Sewer Construction Supervisor Cherwak presented a Permanent Easement Agreement for 3101 White Oak Lane, Oak Brook. An easement was needed for a sewer main built in 1980 and staff obtained the easement during the rebuild of the single family home at this location. A motion by Trustee Richard seconded by Trustee Van Buren was made approving the Permanent Easement Agreement for 3101 White Oak Lane, Oak Brook and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Backup Reimbursement Program Budget Line Item Increase

Administrative Services Director Henschel presented a follow-up memo regarding the backup at the 4905 Belmont Road apartment building resulting from a public sewer blockage on September 13, 2008. The original budgeted amount for the Sewer System Reimbursement Program for Public Sewer Blockages for fiscal year 2008-2009 was \$5,000.00. She requested that the Board approve a budget line-item increase from \$5,000.00 to \$18,200.00 for this program in order to cover the maximum exposure for the 4905 Belmont Road backup and retain the original \$5,000.00 for other backups which might occur during the balance of the fiscal year. A motion by Trustee Van Buren seconded by Trustee Richard was made approving a budget line-item increase from \$5,000.00 to \$18,200.00 for the Sewer System Reimbursement Program for Public Sewer Blockages for the fiscal year 2008-2009 budget. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

IMRF Omitted Service Credit

Administrative Services Director Henschel presented a memo reviewing the impact of the past practice of not enrolling employees in IMRF on their start date. As a result, the employee is entitled to purchase from IMRF credit for their omitted service. No Board action was needed.

Operations Report

Assistant Administrative Services Director Campbell reviewed an operations report on the District's annual process of updating its salary schedule utilizing employee performance reviews, economic factors and regional municipal comparables.

Upon a motion by Trustee Richard seconded by Trustee Van Buren the regular meeting adjourned at 9:45 p.m. The motion carried.

Approved: November 11, 2008.

/s/ Donald S. Eckmann /s/
President

Attest: /s/ Edward C. Richard /s/
Clerk