

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, October 13, 2009, convening at 7:30 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Donald E. Eckmann, Trustee Wallace D. Van Buren, Trustee Edward C. Richard, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Sewer Construction Supervisor Theodore T. Cherwak, Board of Local Improvements member W. Robert Ivarson, Jr. and Attorney Michael C. Wiedel.

Minutes of Regular Meeting – September 15, 2009

A motion by Trustee Van Buren seconded by Trustee Richard was made approving the minutes of the regular meeting held on September 15, 2009, as presented. The motion carried.

Claim Ordinance No. 1762

A motion by Trustee Richard seconded by Trustee Van Buren was made adopting Claim Ordinance No. 1762 in the total amount of \$461,754.23 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Public Comment - None

Review of 2009 Open House

Administrative Services Director Campbell presented a summary of the 20th annual Open House held on October 3. As indicated in the summary, the Open House was well attended. A total of 225 people attended and twenty tours were given to 215 people.

Amendment No. 2 to Engineering Services Agreement for ARRA Projects

General Manager Menninga presented a second amendment to the District's Engineering Services Agreement with Baxter & Woodman, Inc. for engineering services related to the American Recovery and Reinvestment Act of 2009 (ARRA) projects. The proposed amendment includes costs to cover easement acquisition work previously performed by Baxter & Woodman, Inc. in the event the ARRA projects were approved for stimulus funding as well as additional language required under ARRA rules. A motion by Trustee Van Buren seconded by Trustee Richard was made approving Engineering Services Agreement Amendment No. 2 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Thermal Efficiency Program Funding Application

General Manager Menninga presented an application for funding of HVAC efficiency improvements at the wastewater treatment center. The Illinois Department of Commerce and Economic Opportunity is responsible for administering grant money to defray the costs of thermal efficiency equipment, including geothermal technology that could be utilized at the District's wastewater treatment center in several locations. The technology is currently being used successfully at the City of Elmhurst and Rock River Water Reclamation District. No Board action was needed.

Laboratory Casework Evaluation

General Manager Menninga presented an evaluation of the casework in the laboratory performed by EA Architecture Design. The objective of the evaluation was to identify current activities and associated space requirements, and eliminate overlapping and non-contiguous activities resulting in a better match for the casework and equipment layout. As a result of the evaluation, EA Architecture Design prepared a report identifying phased-in construction improvements for the laboratory over a multi-year period to accomplish their recommended changes. No Board action was needed.

Upon a motion by Trustee Richard seconded by Trustee Van Buren the regular meeting adjourned at 8:40 p.m. The motion carried.

Approved: November 10, 2009.

 /s/ Donald S. Eckmann /s/
President

Attest: /s/ Edward C. Richard /s/
Clerk