

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, January 11, 2011, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Donald E. Eckmann, Trustee Wallace D. Van Buren, Trustee Edward C. Richard, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Sewer Construction Supervisor Theodore T. Cherwak, Board of Local Improvements Member Robert T. Jungwirth, and Attorney Michael C. Wiedel.

Minutes of Regular Meeting – December 14, 2010

A motion by Trustee Van Buren seconded by Trustee Richard was made approving the minutes of the regular meeting held on December 14, 2010, as presented. The motion carried.

Minutes of Executive Session – December 14, 2010

A motion by Trustee Van Buren seconded by Trustee Richard was made approving the minutes of the executive session held on December 14, 2010, as presented. The motion carried.

Claim Ordinance No. 1777

A motion by Trustee Richard seconded by Trustee Van Buren was made adopting Claim Ordinance No. 1777 in the total amount of \$908,683.13 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Public Comment - None

Supplement To Annual Audit Procedures

General Manager Menninga presented a proposed agreement for supplemental accounting services from Klein, Hall & Associates, to be performed with the District's regular annual audit for fiscal year ending 2011, in the estimated amount of \$2,600. The supplemental accounting services are intended to provide the District's Board of Trustees with an additional level of verification and reporting. A motion by Trustee Van Buren seconded by Trustee Richard was made accepting the proposed agreement from Klein, Hall & Associates to perform supplemental accounting services for fiscal year ending 2011 in the estimated amount of \$2,600. The motion carried. (Votes recorded: Ayes–Eckmann, Van Buren and Richard.)

Venard Road Pump Station Work Change Directive No. 1

General Manager Menninga presented Work Change Directive No. 1 for the Venard Road Pump Station project. A number of additional necessary work items were identified by the contractor for the project, Marc Kresmery Construction, LLC, and reviewed by the District's engineer, Baxter & Woodman. The District's engineer recommended approval of Work Change Directive No. 1 with a not-to-exceed contract price increase of \$44,892.66 with a final change order to be issued once the work is complete and time and material quantities are finalized. A motion by Trustee Richard seconded by Trustee Van Buren was made approving Work Change Directive No. 1 for the Venard Road Pump Station project with Marc Kresmery Construction, LLC. in the amount of \$44,892.66. The motion carried. (Votes recorded: Ayes-Eckmann, Van Buren and Richard.)

